

**Burleigh Township
Iosco County, Michigan**

1. Name and address of property owner.
2. Address of property requesting variance or special use permit.
3. Legal description.
4. Stake out your area. Our Zoning Board members may need to see the site.
5. Drawings to scale with measurements (lot size, existing buildings, and new buildings).
6. Exact measurements from lot lines with buildings (front, rear, and sides).
7. Location of well and septic.
8. Certified boundary survey required when requesting side, rear setback of 10 feet or less, or front setback of 40 feet or less. This survey shall locate and mark corners of the subject property and show all buildings and distances of buildings from property lines to drawing.
9. For the Zoning Board to consider the appeal, the above must be legible and complete. The Zoning Administrator is not allowed to fill in forms nor make the drawings required.
10. Application fee of \$500.
11. Signature of applicant.
12. Mail completed application and fee to:

Kathy Johnson
Burleigh Township Zoning Administrator
2467 S. Towerline Road
Whittemore, MI 48770
(989) 756-2085

Application for Variance or Special Use Permit

To: The Township of Burleigh

By: _____
(name of applicant)

Of _____
(address)

(post office) (state) (zip) (phone number)

1: I (we) the above named applicant(s) hereby appeal to the Township of Burleigh in accordance with Section 20.500 of the Zoning Ordinance.

The property in question is located at: _____, Michigan
(address)

2: Being described as: _____

Property code: _____

3: A. Special Use Permit:

To hear and decide whether the proposed use is in accord with the intent and purpose of the regulations regarding Zoning District _____ as found in Section _____ of the Burleigh Township Zoning Ordinance.

B. Variance:

To authorize upon an appeal, a variance from the strict application of the provisions of this ordinance where, by reason of exception narrowness, shallowness, or shape of a specific piece of property at the time of enactment of this ordinance, or by reason of exception topographic conditions or other extra ordinary and exceptional situations or conditions of such piece of property, the strict application of a regulation enacted under this ordinance would result in peculiar and exceptional practical difficulties to or exceptional or undue hardship upon, the owner of such property.

4: With regard to the above appeal, I (we) apply for the following specific decision. (Specify, for example, building height, special exception use, variance in lot area, etc.)

(applicant signature)

(date)

Special use permit updated 2-11-16